



CONTRACT AGREEMENT

Agreement

This Contract Agreement hereinafter referred to as "**Agreement**", is executed between the Food Corporation of Bhutan Limited (FCBL), represented by the of FCBL, hereinafter referred to as "Employer" and Mr. /Mrs. /Ms.: _____, hereinafter referred to as the "Employee".

Whereas, Mr/Mrs.....working as school and is willing to extend his/her service to guard and secure the food stock stored in the MP hall of the school.

Whereas, the principal of the concerned school has agreed to share and extend the service of the school security guard with the FCBL to guard the food stock.

NOW, THEREFORE, the parties hereto agree as follows:

a) Date of commencement & tenure of appointment.

- The appointment shall commence from (Insert dd/mm/yyyy).
- The FCBL hereby agrees to appoint the Employee for a period of 6 (six) months renewable based on the need of the post and approval of the FCBL Management.
- The Employee's service shall be governed by the Service Rules of FCBL.

b) Remuneration and other Benefits/ Allowances

- FCBL shall pay consolidated monthly salary of Nu 4000 per month.
- No other allowances or benefits shall be paid to the employee.

c) Duties of the Employee.

- Secure stock stored in the MP hall of school
- Perform patrol duties and prevent any theft and damage of goods by breaking into the building.
- Perform patrol duties during day time and night time and prevent theft of stocks.
- Monitor and report rules violations like loitering and smoking at the building premises.
- Ensure that employees do not carry in or carry out any forbidden objects or items.
- Ensure strict adherence to security laws and regulations.

d) Code of Conduct and Ethics

- The Employee shall comply with the terms of the Corporation's Code of Conduct and Ethics as laid down in the Service Rules of FCBL.



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Food Corporation of Bhutan Limited
"Ensuring Food Security for the Nation at all times"
 CORPORATE HEADQUARTERS



e) Communication

- Any notice to be given hereunder shall be given in writing to the Corporation and any compliant or application of the Employee shall in the first instance be addressed to Head of Division (HRAD) of the Food Corporation of Bhutan Limited.

f) Termination of Contract

- This Agreement may be terminated by Corporation at its discretion at any time before the expiry of the contract period after giving reasons in writing;
- This Agreement may be terminated by the Employee at his discretion at any time before the expiry of the contract period after giving reasons in writing;
- The party intending to terminate the Agreement before expiry of the term shall issue a minimum of Fifteen days (15 days) prior written notice.

g) Laws

- The agreement shall be governed by the Laws of the Kingdom of Bhutan. In the event of inconsistency between this Agreement and the Service Rules, this Agreement shall prevail.
- The FCBL Management reserves the right to alter any of the terms and conditions of the appointment on giving reasonable notice to the Employee of such changes.

h) Appeal

- Any appeal due to the breach of any of the terms and conditions under this agreement by either party shall have recourse to a legal action/arbitration in the Royal Court of Justice.

In Witness Whereof I, the undersigned Mr/Ms.hereto set our hands on(insert dd/mm/yyyy)..and take full responsibility to secure the food stock and abide by the terms and conditions of this documents.

SIGNED BY:

Affix
Legal
stamp

..... (Name and Signature of the Employee)

FOOD CORPORATION OF BHUTAN

Witness

IN THE PRESENCE OF:

Signature:

Signature:.....

Name & ID No.....

Name & ID No.:.....